



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331

<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

July 01, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

21 July 1, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**CHANGE IN WORK FOR A PUBLIC WORKS CONSTRUCTION CONTRACT
AS-NEEDED PARKWAY TREE PLANTING– MAINTENANCE DISTRICT 1,
FISCAL YEAR 2013-14
IN THE UNINCORPORATED COMMUNITIES OF THE SAN GABRIEL VALLEY
(SUPERVISORIAL DISTRICTS 1, 4, AND 5)
(3 VOTES)**

SUBJECT

This action is to approve a change in work and the increased contract amount for a public works construction contract for As-Needed Parkway Tree Planting – Maintenance District 1, Fiscal Year 2013-14, in the unincorporated communities of the San Gabriel Valley.

IT IS RECOMMENDED THAT THE BOARD:

Find that the requested change in work related to planting of parkway trees on an as-needed basis, with an increase in the contract amount of \$45,750, will have no significant effect on the environment and approve the change and increased contract amount for Project ID No. RMD1546058 – As-Needed Parkway Tree Planting – Maintenance District 1, Fiscal Year 2013-14, for additional 24-inch box trees, in the unincorporated communities of the San Gabriel Valley, performed by Willowbrook Landscape, Inc.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to obtain approval of the project from the Board, for the change in this public works construction contract in support of the timely completion of the project while avoiding delays and the potential for claims. The description of the change, estimated cost, and the necessary time extension are listed in the enclosure.

Enclosed for the Board's approval is a change in work in excess of the Director of Public Works' limit, which is required to complete the project.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1) and Integrated Services Delivery (Goal 3). Approval of this change will provide improved infrastructure to better serve the public and enhance the quality of life in the affected in the unincorporated communities of the San Gabriel Valley.

FISCAL IMPACT/FINANCING

This change in work will have no impact to the County General Fund.

Project ID No. RMD1546058, with an increase in the contract amount of \$45,750, is included in the First, Fourth, and Fifth Supervisorial Districts' Road Construction Programs in the Fiscal Year 2014-15 Budget.

If this change in work is not approved, contract completion will be delayed and increased costs incurred.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The contract for the construction of this public works improvement was awarded by the Director on May 6, 2013, to an apparent responsible contractor with the lowest responsive bid in accordance with the State Public Contract Code, the Board's directives, and as recommended by the Director or her designee.

ENVIRONMENTAL DOCUMENTATION

This change in work as described above and in the enclosure does not change any conditions which resulted in the original environmental findings.

CONTRACTING PROCESS

The contract provides that the contractor be compensated for the work resulting from a change to the original plans and specifications or changed conditions encountered during the course of construction. The cost is based on contract unit prices, time and materials, or negotiated under the provisions of the contract specifications. The method for arriving at the cost of the change is included in the enclosure.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the requested change by the Board will ensure the timely completion of work under the contract and result in complete and usable facilities.

CONCLUSION

The Honorable Board of Supervisors

7/1/2014

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Please return one adopted copy of this letter to the Department of Public Works, Construction Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:JTS:ss

Enclosures

c:

Chief Executive Office (Rita Robinson)
County Counsel
Executive Office
Internal Services Department (Countywide
Contract Compliance)

CHANGE IN WORK (APPROVE)
July 1, 2014

PROJECT ID NO. RMD1546058 – As-Needed Parkway Tree Planting – Maintenance District 1, Fiscal Year 2013-14, (in the unincorporated communities of the San Gabriel Valley), Supervisorial District 1, 4, and 5, Contractor: Willowbrook Landscape, Inc.

Project Description:

Planting of parkway trees on an as-needed basis.

Change in Work:

Additional 24-inch box trees	\$45,750.00
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Description of Change:

In order to satisfy resident requests for trees, 150 additional 24-inch box trees are needed. The cost for this work shall be based on Section 3 of the contract specifications.

No additional working days will be required because of this changey.

Financial Information:

Financing for this project is included in the First, Fourth, and Fifth Supervisorial Districts' Road Construction Programs in the Road Fund Fiscal Year 2014-15 Budget.

Revised Contract Amount:

Original contract amount	\$249,058.00
Change in work to be approved by the Board	<u>45,750.00</u>
Revised contract amount	<u>\$294,808.00</u>
Percent total change to original contract amount	18%

RE:ss

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